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Paper CD Envelope

by Elena of Valhalla

This is a simple CD envelope.

Instructions

If you want to print a custom envelope, with printed title and/or contents, you'll need the OpenOffice.org version of the file, and then:

1. edit the second page by entering a title or whatever you want;
2. print page 2;
3. repeat points 1 and 2 as needed.

If you simply want generic envelopes, you may use any version of the file and should begin simply by:

1. print page 1 in as many copies as needed.

Then follow the remaining instructions for each printed sheet:

1. cut on the outer lines;
2. cut a small triangle from the bottom side of each side bar;
3. fold the envelope, keeping the side bars in the inside;
4. glue, or even better fix with double sided scotch tape, the side bars to the back of the envelope;
5. done.

Notes

- I usually print them on 80g/m² paper, slightly heavier paper may be better, depending on intended usage.

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